



## JDE Finance Functional Training program

### Account Receivable

- A/R Constants
- Understanding Category code
- Invoice Creation
- Changing/Deleting an Unposted Invoice
- Reviewing and Posting Invoices
- Voiding an Invoice
- Creating receipts
- Modifying a receipt
- Voiding a receipts
- Reviewing the Customer Ledger
- Delinquency Notice Setup and Processing
- Running Statement
- Generating Reimbursement
- A/R-A/P Netting
- Inquiries and Reports
- Year End Consideration

### Account Payable

- A/P Constants
- Understanding Category code
- Special handling codes
- Voucher Codes
- Changing/Deleting an Unposted Voucher
- Reviewing and Posting Vouchers
- Changing a Posted Voucher
- Voiding a Voucher
- Creating Payments
- Modifying a payment
- Voiding a check
- Reviewing a Supplier Ledger
- 1099 Processing
- Inquiries and Reports
- Year End Consideration

### Fixed Assets

- Adding a new Asset
- Entering Asset costs
- Depreciating an Asset
- Transferring an Asset
- Splitting an Asset
- Asset Disposal
- Year End Processing
- Inquiries

## General Ledger

- Company Setup
- Changing the Period/year
- Understanding Financial user
- Defined Codes
- Business unit Setup
- Chart of Account
- Journal Entry Creation
- Changing and Deleting Unposted
- Journal Entry
- Reviewing and Posting Journal Entries
- Voiding Journal Entries
- Allocations
- Budgets
- Inquiries and Reports
- Closing Year